

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Roger Noonan – Trustee, Julia Carter – Treasurer, Tad Carter – Trustee
Member(s) Absent: None
Staff Present: Sheree Nelson, Tim Cypher

AMENDMENTS TO AGENDA – The board briefly discussed the agenda. Township Board Representative to Planning Commission and Zoning Board of Appeals was added to new business. **Noonan moved to approve the agenda as amended. T. Carter seconded. All in favor, motion carried.**

PUBLIC COMMENT: Britton Carter – he is following up on the letter that he sent to Mr. Julian two months ago regarding the assessment of his property, to which he did not receive a response. He objects to the assessment of his property by Julie Krombeen, the review that the assessment was given by the Board of Review, and the fact that due to what he felt was an inappropriate assessment by Krombeen and the Board of Review, he felt it necessary to take his case to the Michigan Tax Tribunal. He also feels that there have been issues related to conflict of interest on the Board of Review, and that the Board of Review is not acting independently of the assessor. A copy of the letter was sent to the members of the Board, and will be retained on file.

MINUTES – The board discussed the minutes from the regular meeting on December 14, 2021. **Noonan moved, J. Carter seconded to approve the December 14, 2021 regular meeting open session minutes as presented. All in favor, motion carried.**

PERTINENT COMMUNICATIONS: Board members received a letter regarding the final tax tribunal decision regarding Britton Carter's property. Carter is unhappy about the tribunal decision, and about how the issue was handled by Julie Krombeen and Chuck Schaeffer. Boomer will retain her copy of the letter on file. Noonan mentioned that B. Carter had said in his letter that Schaeffer had suggested that the Board of Review's job was not to correct inaccurate assessments, but instead to correct clerical errors and give veteran's exemptions. This is incorrect, and Schaeffer should be informed of this. Noonan feels that B. Carter should not have felt the need to go to the Tribunal; that this should have been addressed at the Board of Review level.

David Noonan spoke and stated that he was an assessor for 25 years. At that time, the Board of Review took training every three years. When he was assessor, there were time the BoR lowered the assessment of a property – that is one of their abilities. However, he was always present at the meeting, and could discuss things face-to-face with the BoR.

Boomer stated that in Centerville Township, Planning Commission members are required to provide documentation of annual training. She wonders if this might be a useful requirement to implement for Planning Commission and Board of Review in Kasson Township.

Julian stated that he brings all pertinent communications to the Board, as he did the original letter from B. Carter. If he missed some sort of action that B. Carter requested he or the board take, he apologized.

PRESENTATION: None

FINANCIAL REPORTS:

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$711,995.11. Disbursements \$341,878.97. Balance \$763,039.09.
- b) **BUDGET REPORT:** Boomer and Nelson presented the budget report through December. The board briefly discussed. Boomer and Nelson presented a draft budget for 2022/23. The board briefly discussed; an updated draft budget will be presented for more extensive discussion at the February meeting.
- c) **BILL APPROVAL** – Boomer presented the check detail. The board briefly discussed. **Noonan moved to pay the bills as presented; seconded by J. Carter. All in favor, motion carried.**

UNFINISHED BUSINESS:

- a. **Cemeteries** – None
- b. **Federal American Rescue Plan Act** – Boomer reported that the final rule for the ARPA funding was recently released. According to the MTA, it allows townships receiving under \$10 million in funds to use the funds for any capital or government services project. This would allow for the use of funds for roads, parks improvements, and other uses not allowed under the interim rules previously released. Boomer will be conducting additional research into this.
- c. **Mining/Gravel Legislation** – There has been no change on the gravel legislation – it remains in committee at the House level.
- d. **Other Unfinished Business** - None

NEW BUSINESS –

- a. **2022 Annual Meeting** – Boomer presented a draft resolution regarding the 2022 Annual Meeting; the board briefly discussed.

RESOLUTION # 01-2022

RESOLUTION TO ESTABLISH 2022 ANNUAL MEETING

WHEREAS, Michigan Compiled Law 41.8 authorizes the township board of Kasson Township to schedule an Annual Meeting date, and
WHEREAS, on January 11, 2022, the township board adopted a resolution to establish the 2022 township annual meeting on Saturday, March 19, 2022 at 10:00 a.m., now
THEREFORE BE IT RESOLVED, that as of January 11, 2022, and pursuant to MCL 41.8(6), the Kasson Township 2022 Annual Meeting shall be held at the Kasson Township Hall on:
MARCH 19, 2022 at 10:00 a.m.

Moved by T. Carter; Supported by Noona.

Roll Call vote:

Yes – T. Carter, J. Carter, Julian, R. Noonan, Boomer.

The supervisor declared the resolution adopted.

R. Noonan will be out of town for the February board meeting. T. Carter will be gone the last week of January and the first week in February. J. Carter will be out of town the first week of March, flying back in the day of the meeting. Boomer will be out of town the last week of January and the third week of February.

- b. 2022 Master Plan Draft** – Chuck Schaeffer had distributed a draft of the 2022 Master Plan to the board for review. He requested that the board review but not suggest changes until after the Leelanau County Planning Commission returns their review, as that is the next step in the process. The board briefly discussed; a more full review and discussion will happen after the LCPC's review and any further amendments by the PC. It was unknown whether the Master Plan had been sent to the County by the PC yet.

- c. Township Board Representative to Planning Commission & Zoning Board of Appeals** - It was noted that Tad Carter had not been formally re-appointed to the PC as Township Board Representative after his re-election as Trustee in 2020. **Boomer moved, Noonan seconded for Tad Carter to continue acting as Township Board Representative to the Planning Commission through his term end in 2024. All in favor, motion carried.**

J. Carter moved, T. Carter seconded for Roger Noonan to continue acting as Township Board Representative to the Zoning Board of Appeals through his term end in 2024. All in favor, motion carried.

- d. Other New Business** - None

CAPITAL PROJECTS – EXPLORATION

- a. Maple City Improvement Project** – Boomer reported that she has not found any Sidewalks Ordinance or any Parks and Recreation Plan for the township. The board discussed developing these. Cypher will forward a draft Sidewalks Ordinance to Boomer; Boomer and J. Carter will work on an outline for a Parks and Recreation Plan. The board briefly discussed getting a quote for having Complete Outdoor to clean the vegetation out of the existing sidewalks – Julian will reach out to Complete Outdoor for this quote.
- b. Broadband** – No update. Cherry Capital Communications reached out to Julian and Boomer regarding the possibility of a presentation on their fiber internet business in Kasson Township. The board would like to know more about what CCC will be asking for before listening to a presentation.
- c. Township Hall Renovation** – Julian reached out to Cooley and was told that due to the larger amounts of engineering needed for an exit out the north side of the building, Cooley is not interested in quoting on improving the exit out the north side at this point. T. Carter stated that he reached out to Honor Building Supply and got a ballpark figure for the materials for the Cooley quote for \$15,000, but no written estimate. He is only interested in supporting an exit to the north, not one to the west or south. J. Carter stated that she has two contractors who may be interested in quoting on the project. Noonan suggested getting architectural or engineered

drawings for an exit to the north. There is money in the budget for this that can be moved from the capital/roads line item. J. Carter has some contacts for drawings – she and Julian will work together on the project. **Noonan made a motion to authorize up to \$5,000 for architectural/engineered drawings for an exit to the north of the hall. Boomer seconded. All in favor, motion carried.**

- d. **Fire Department Water Points** – Boomer has been in contact with B&Z and is working to gather further information on the possibility of a joint project on B&Z property.
- e. **Fire Department New Station** – Chief Doornbos has developed a station evaluation, covering a number of issues that have been found with the existing station. Copies of this were distributed to the Township Board. The board discussed the evaluation. Noonan suggested the possibility of approaching Solon and Centerville Township to see what they would request Kasson and Cleveland contribute in order to transfer ownership to all four townships to allow all four townships to contribute to capital costs. The board extensively discussed how infrastructure should be developed for the fire department. Julian will also be putting together a meeting with the four township supervisors and the Fire Chief to discuss the issue.

REPORTS: Planning Commission (PC) – At the December meeting, the PC spent substantial time working on the draft Master Plan.

Zoning Administrator (ZA) – Cypher had submitted written reports to the board, and provided a summary of his activities for the month. The board briefly discussed.

Supervisor – Julian summarized his activities for the month.

Assessor – Assessment business is being conducted as normal.

Fire Board – The board meetings have been rescheduled for the first Thursday of the month.

Clerk/Elections Report – There are currently no scheduled elections until August 2022. Boomer had previously distributed the final county commissioner district map amendments to the Board by email.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – There was one hall use Christmas Day, and nothing scheduled for January. The hall was cleaned. The board had a consensus that the hall would be cleaned before the March board meeting and after the last March meeting. There are no issues with building and grounds.

PUBLIC COMMENT: Britton Carter – Following up on David Noonan’s comment, Julie Krombeen is the assessor for four townships, including in Leland Township where there was a lawsuit that cost the township over \$50,000. That is a lot of properties for one person to cover. He would like to know if there is some sort of job assessment or training requirements for Krombeen; he wants to make sure this doesn’t happen to other property owners.

BOARD COMMENT: None

The next regular meeting will be Tuesday, February 8, 2022 at 7 pm.

Motion by Noonan to adjourn, second by J. Carter / **All in favor, motion carried.** Meeting adjourned at 8:37 PM.

Submitted by:
Dana Boomer, Township Clerk